



International Exchange Programs

3 ways to study Business Administration

Message from the Head of Department



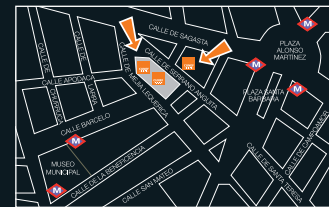
The International Exchange Programs at CUNEF were set in response to the necessities of today's changing global world. We promote mobility for our students, while they are complementing and enriching their studies at CUNEF. Thus, our students can study a semester or a whole academic year abroad, broadening their horizons in training and experience. Our university continues to develop key alliances with institutions throughout the world, in order to tighten and build our relationships with the international academic and professional communities.

CUNEF offers to the international students the possibility of studying in an excellent academic Centre specialized in the fields of Business Administration, Management, Finance and Law. Throughout the years, CUNEF has distinguished itself for the excellence of its faculty, the highly specialized undergraduate and postgraduate teaching programs, and by the eminently professional approach of its teaching and university trainings.

Studying and living in a foreign country is both an amazing and a challenging experience. We want your stay in Madrid to be productive from the start to the end. The International Relations Office at CUNEF provides support services, advice and learning opportunities to international students, outgoing students studying abroad, professors, families and guests.

On behalf of CUNEF, I would like to sincerely welcome you again and to thank you for your interest in our Centre. To find out more about our international opportunities, please feel free to contact us.

Esther Cadiñanos



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FINANCIAL [THINKING]

Centro adscrito a la Universidad Complutense de Madrid



Student Exchange Programs

1. Schedule

Fall Semester	
Classes	Late September - Late January
Final Exams	February
Application Deadline	30 of June
Spring Semester	
Classes	Late February - Late May
Final Exams	June
Application Deadline	30 of November

2. Documents Required

We can only accept applications from students who have been nominated by their home university with which we have a formal Bilateral Agreement.

Students need to prove a B2 score in the DELE examination (Diploma Español Lengua Extranjera), or an equivalent level to do their studies at CUNEF.

To formalize the request, the student must submit the following documents at the International Department:

- Application form completed and signed
- Academic updated Transcript of Records
- Two letters of recommendation from two professors
- Personal Statement
- Proof of medical insurance valid in Spain
- Study Visa. Non EU Nationals will need to apply for a student visa. The information can be obtained at the Spanish Consulate in Madrid
- Passport copy
- 2 Passport-sized photos
- Bank account or financial certification

Academics

As a Centre affiliated to the Universidad Complutense de Madrid, the course programs for the Bachelor Degrees closely follow the syllabus of the Economics/Business School of Complutense.

The **Degree in Business Administration and Management** has 240 ECTS, distributed throughout the 4 years of the BA program according to the following plan:

1st year: 60 Basic Training ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Corporate Law	Basic T.	6	Financial Accounting I	Basic T.	6
Principles of Business Management	Basic T.	6	Statistics for Business I	Basic T.	6
Economic History	Basic T.	6	Principles of Business Finance	Basic T.	6
Introduction to Economics	Basic T.	6	Administration	Basic T.	6
Mathematics for Business I	Basic T.	6	Mathematics for Business II	Basic T.	6
			Microeconomics	Basic T.	6
Total ECTS 30			Total ECTS 30		
2nd year: 60 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Financial Accounting II	Compulsory	3	Managerial Accounting	Compulsory	6
Commercial Law I	Compulsory	3	Spanish Economy	Compulsory	3
International Economics	Compulsory	6	Statistics for Business II	Compulsory	6
Macroeconomics	Compulsory	6	Organizational Design	Compulsory	6
Financial Mathematics	Compulsory	6	Economic Policy	Compulsory	6
Industrial and Company Sociology	Compulsory	6	Tax System I	Compulsory	3
Total ECTS 30			Total ECTS 30		
3rd year: 60 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Business Analysis Using Financial Statements	Compulsory	6	Financing Decisions	Compulsory	6
Human Resources Management	Compulsory	6	Operations Management	Compulsory	6
Principles of Marketing	Compulsory	6	Econometrics	Compulsory	6
Decision Making Methods	Compulsory	6	Marketing Research	Compulsory	6
Valuation and Security Analysis	Compulsory	6	Tax System II	Compulsory	6
Total ECTS 30			Total ECTS 30		
4th year consisting in 18 compulsory ECTS, 6 ECTS for the final paper, and 36 elective ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Analysis and Financial Planning	Compulsory	6	Entrepreneurship	Optional	4
Strategic Management	Compulsory	6	Economy and Bank Management	Optional	4
Consumer Behaviour	Compulsory	6	Government, Social Responsibility and Company sustainability	Optional	4
Spanish Financial System	Optional	4	Banking and Stock Market Operations	Optional	4
International Management of the Company	Optional	4	International and National Financial Markets	Optional	4
Consolidated Financial Statements	Optional	4	Corporate Accounting	Optional	4
			Final Paper	Final Paper	6
Total ECTS 30			Total ECTS 30		

The **double major in Law and Business Administration and Management** has 360 ECTS in 6 courses under the following distribution:

1st year: 74 Basic Training ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Mathematics for Business I	Basic T.	6	Mathematics for Business II	Basic T.	6
Introduction to Economics	Basic T.	6	Principles of Business Finance	Basic T.	6
Principles of Business Management	Basic T.	6	Administration	Basic T.	6
Theory of Law	Basic T.	6	Financial Accounting I	Basic T.	6
History of Law	Basic T.	6	Economic History	Basic T.	6
Roman Law	Basic T.	8	Civil Law I	Basic T.	6
			Constitutional Law I	Basic T.	6
Total ECTS 38			Total ECTS 36		
2nd year: consisting in 12 Basic Training ECTS and 60 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Financial Accounting II	Compulsory	6	Managerial Accounting	Compulsory	6
Industrial and Company Sociology	Compulsory	3	Financial Mathematics	Compulsory	6
Microeconomics	Basic T.	6	Macroeconomics	Compulsory	6
Statistics for Business I	Basic T.	6	Criminal Law I	Compulsory	7
Civil Law II	Compulsory	7	International Public Law	Compulsory	6
Constitutional Law II	Compulsory	8	State Ecclesiastical Law	Compulsory	5
Total ECTS 36			Total ECTS 36		
3rd year: 66 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Statistics for Business II	Compulsory	6	Valuation and Security Analysis	Compulsory	5
International Economics	Compulsory	6	Economic Policy	Compulsory	3
Civil Law III	Compulsory	6	Organizational Design	Compulsory	3
Criminal Law II	Compulsory	7	Spanish Economy	Compulsory	3
Administrative Law I	Compulsory	8	Labour Law	Compulsory	8
			Procedural Law I	Compulsory	5
			Community Law	Compulsory	6
Total ECTS 33			Total ECTS 33		
4th year: 66 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Financing Decisions	Compulsory	5	Marketing Research	Compulsory	6
Econometrics	Compulsory	3	Human Resources Management	Compulsory	6
Principles of Marketing	Compulsory	6	Business Analysis Using Financial Statements	Compulsory	6
Procedural Law II	Compulsory	6	Commercial Law I	Compulsory	8
Civil Law IV	Compulsory	6	Taxing and Financial Law I	Compulsory	6
Administrative Law II	Compulsory	8			
Total ECTS 34			Total ECTS 32		
5th year: 64 Compulsory ECTS					
1st quarter	Type	ECTS	2nd quarter	Type	ECTS
Analysis and Financial Planning	Compulsory	5	Strategic Management	Compulsory	6
Operations Management	Compulsory	6	Consumer Behaviour	Compulsory	6
Tax System I	Compulsory	3	Tax System II	Compulsory	6
Procedural Law III	Compulsory	6	Philosophy of Law	Compulsory	6
Commercial Law II	Compulsory	8	Private International Law	Compulsory	6
Taxing and Financial Law II	Compulsory	6			
Total ECTS 34			Total ECTS 30		
6th year: consisting in 6 Compulsory ECTS and 12 Elective ECTS					
1st quarter	Type	ECTS			
Internship	Compulsory	12			
Final Paper	Compulsory	6			
Total ECTS 18					